



Shelton School District
Central Office/Director Comprehensive Evaluation Form

Director Name: _____ Department: _____

Assignment: _____ School Year: _____

COLLECTION OF EVIDENCE:

Observations (dates/minutes): _____

Conferences (dates): _____

Criterion #1 Effective leadership			
<input type="checkbox"/> Unsatisfactory (1)	<input type="checkbox"/> Basic (2)	<input type="checkbox"/> Proficient (3)	<input type="checkbox"/> Distinguished (4)
Narrative / explanation (required):			

Criterion #2 Support for Quality Teaching and Learning			
<input type="checkbox"/> Unsatisfactory (1)	<input type="checkbox"/> Basic (2)	<input type="checkbox"/> Proficient (3)	<input type="checkbox"/> Distinguished (4)
Narrative / explanation (required):			

Criterion #3 System-Wide Improvement			
<input type="checkbox"/> Unsatisfactory (1)	<input type="checkbox"/> Basic (2)	<input type="checkbox"/> Proficient (3)	<input type="checkbox"/> Distinguished (4)
Narrative / explanation (required):			

Criterion #4 Clear and Collaborative Relationships			
<input type="checkbox"/> Unsatisfactory (1)	<input type="checkbox"/> Basic (2)	<input type="checkbox"/> Proficient (3)	<input type="checkbox"/> Distinguished (4)
Narrative / explanation (required):			

SCORING PROCESS

Administrative Criteria	Overall Criterion Scores (1,2,3, or 4)
Criterion 1: Effective Leadership	
Criterion 2: Support for Quality Teaching and Learning	
Criterion 3: System-Wide Improvement	
Criterion 4: Clear and Collaborative Relationships	
Summative Teaching Criteria Score	

Central Office Administrator Criteria Summative Rating Scale

Unsatisfactory	Basic	Proficient	Distinguished
4 - 6	7 - 10	11 - 14	15 - 16

Recommendations for Continued Growth:

Based on the adopted criteria, the administrator’s performance has been:

- Unsatisfactory Basic Proficient Distinguished

Additional Comments:

Evaluator _____

Date _____

Administrator _____

Date _____

Both signatures required. Signing of this instrument acknowledges participation in but not necessarily concurrence with the evaluation. (Attach administrator comments if desired.)