

**SHELTON SCHOOL DISTRICT NO. 309**  
**BOARD OF DIRECTORS MEETING**  
**TENTATIVE AGENDA**  
**OAKLAND BAY JUNIOR HIGH COMMONS**  
**June 25, 2019**  
**6:00 pm**

**1. Call To Order / Pledge Of Allegiance**

**2. Adoption Of Agenda**

- 3. Community Comments:** *(The board welcomes input from the public. Please follow the public comment procedure by signing in and stating your name and address at the podium when called by the board chair. Each person is allowed 3 minutes to speak. In accordance with the Open Public Meetings Act, the board is not allowed to discuss items that are not on the agenda. The board will direct the superintendent to follow up on any items that arise during public comment as appropriate. The board will not allow complaints against an individual staff member or student in open session unless that individual has requested an open public hearing.)*

**4. Public Hearing on the 2018-19 Budget Extension for the General Fund and the Transportation Vehicle Fund**

**5. Reports and Recognitions**

- 5.01 May 2019 budget status report – *Brenda Trogstad*.

**6. Consent Agenda**

- 6.01 Proposed minutes from the June 11, 2019 board study session – *RECOMMEND APPROVAL*.
- 6.02 Proposed minutes from the June 11, 2019 regular board meeting – *RECOMMEND APPROVAL*.
- 6.03 Proposed overnight travel to Central Washington University on July 6-8, 2019 for the Shelton High School girls volleyball team to attend team camp – *RECOMMEND APPROVAL*.
- 6.04 Proposed out-of-state travel to Chicago, IL on July 15-19, 2019 for two special education teachers to attend the National Train the Trainer Institute: Co-Teaching That Works! – *RECOMMEND APPROVAL*.
- 6.05 Proposed overnight travel to Elma, WA on August 7-11, 2019 for Shelton High School FFA students to participate in the Grays Harbor County Fair – *RECOMMEND APPROVAL*.
- 6.06 Proposed overnight travel to the Green Diamond Mason Lake Recreational Area on August 22-23, 2019 for the Shelton High School FFA officers to attend an officer's retreat – *RECOMMEND APPROVAL*.
- 6.07 Proposed overnight travel to Puyallup, WA on September 10-14, 2019 for Shelton High School FFA students to participate in the State FFA Exhibition – *RECOMMEND APPROVAL*.
- 6.08 Proposed personnel report – *RECOMMEND APPROVAL*.
- 6.09 Proposed General Fund Warrant Nos. 130147862 through 130147882 in the amount of \$108,795.71 – *RECOMMEND APPROVAL*.

*(continued)*

- 6.10 Proposed Associated Student Body Fund Warrant Nos. 130406303 through 130406309 in the amount of \$24,612.11 – *RECOMMEND APPROVAL*.
- 6.11 Proposed Associated Student Body Fund Warrant Nos. 130406310 through 130406313 in the amount of \$1,722.63 – *RECOMMEND APPROVAL*.
- 6.12 Proposed Associated Student Body Fund Warrant Nos. 130406314 through 130406318 in the amount of \$382.08 – *RECOMMEND APPROVAL*.
- 6.13 Proposed Associated Student Body Fund Warrant Nos. 130406319 through 130406321 in the amount of \$1,032.41 – *RECOMMEND APPROVAL*.

## **7. Discussion and Action Items**

- 7.01 Proposed Resolution No. 19-03 approving a 2018-19 budget extension for the General Fund and the Transportation Vehicle Fund – *Brenda Trogstad – RECOMMEND APPROVAL*.
- 7.02 Proposed list of items to be declared surplus – *Brenda Trogstad – RECOMMEND APPROVAL*.
- 7.03 Proposed Batch #7 of the policy review – *FIRST READING / DISCUSSION*.
  - Policy 1610 – Conflicts of Interest
  - Policy/Procedures 5000 – Recruitment and Selection of Staff
  - Policy/Procedures 5005 – Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval
  - Policy/Procedures 5010 – Nondiscrimination and Affirmative Action
  - Policy 5025 – Contracts
  - Policy/Procedures 5202 – Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program
  - Policy/Procedures 5610 – Substitute Employment
- 7.04 Proposed Batch #8 of the policy review – *FIRST READING / DISCUSSION*.
  - Procedures 3231 – Student Records
  - Policy/Procedures 4400 – Election Activities (recommend adopting WSSDA policy but not the WSSDA procedures)
  - Policy/Procedures 5203 – Employee Assistance Program
  - Policy 5222 – Job-Sharing Staff Members
  - Policy/Procedures 5231 – Length of Work Day (recommend revising existing policy but not adopting WSSDA procedures)
  - Policy 5232 – Overtime/Compensatory Time for Non-Exempt Employees
  - Policy/Procedures 5240 – Evaluation of Staff (recommend revising existing policy and eliminating existing procedures)
  - Policy 5251 – Conflicts of Interest
  - Policy 5252 – Staff Participation in Political Activities (recommend revising existing policy and eliminating existing procedures)
  - Policy/Procedures 5260 – Personnel Records
  - Policy/Procedures 5271 – Reporting Improper Governmental Action
  - Policy 5310 – Compensation
  - Policy 5525 – Professional, Civic and Service Organization Memberships
  - Policy/Procedures 6511 – Staff Safety

## **8. Superintendent's Report**

**9. Community Comments**

**10. Board Member Comments**

**11. Executive Session**

11.01 Superintendent's contract extension.

**12. Adjournment**