

Shelton School District No. 309
Board of Directors Meeting
Tentative Agenda
April 14, 2020
6:00 p.m.
Streamed Live via YouTube

1. Call To Order / Pledge of Allegiance

2. Adoption of Agenda

- 3. Community Comments** – ***Special Note:** School board meetings will now be streamed live via YouTube every 2nd & 4th Tuesday of the month at 6:00 PM. Community members may make comments by sending an email to SchoolBoard@sheltonschoools.org. Comments will be read at the beginning of the meeting, and another opportunity will be given at the end of the meetings as if the meeting was in person.*

4. Reports and Recognitions

- 4.01 Monthly update on bond projects – *Jeff Feeney, KMB Architects.*

5. Consent Agenda

- 5.01 Proposed minutes from the March 4, 2020 study session – *RECOMMEND APPROVAL.*
- 5.02 Proposed minutes from the March 10, 2020 study session – *RECOMMEND APPROVAL.*
- 5.03 Proposed minutes from the March 10, 2020 regular meeting – *RECOMMEND APPROVAL.*
- 5.04 Proposed General Fund Warrant No. 130149933 through No. 130149934 in the amount of \$14,290.50 – *RECOMMEND APPROVAL.*
- 5.05 Proposed General Fund Warrant No. 130149965 through No. 130149981 in the amount of \$127,487.97 – *RECOMMEND APPROVAL.*
- 5.06 Proposed General Fund Warrant No. 130149982 in the amount of \$22,434.85 – *RECOMMEND APPROVAL.*
- 5.07 Proposed General Fund Warrant No. 130149983 through No. 130150112 in the amount of \$523,293.90 – *RECOMMEND APPROVAL.*
- 5.08 Proposed General Fund Warrant No. 130150113 through 130150116 in the amount of \$2,196.81 – *RECOMMEND APPROVAL.*
- 5.09 Proposed Associated Student Body Fund Warrant No. 130406679 through No. 130406700 in the amount of \$12,944.34 – *RECOMMEND APPROVAL.*
- 5.10 Proposed Associated Student Body Fund Warrant No. 130406701 through No. 130406702 in the amount of \$72.66 – *RECOMMEND APPROVAL.*
- 5.11 Proposed Associated Student Body Fund Warrant No. 130406703 in the amount of \$58.75 – *RECOMMEND APPROVAL.*
- 5.12 Proposed Associated Student Body Fund Warrant No. 130406704 through No. 130406705 in the amount of \$1,933.65 – *RECOMMEND APPROVAL.*

- 5.13 Proposed Associated Student Body Fund Warrant No. 130406706 in the amount of \$264.00 – *RECOMMEND APPROVAL*.
- 5.14 Proposed Capital Projects Fund Warrant Nos. 130200483 through 130200491 in the amount of \$99,919.06 – *RECOMMEND APPROVAL*.
- 5.15 Proposed Payroll Warrant No. 130803101 through No. 130803115; No. 130149932; and No. 130149335 through 130149964 in the total amount of \$4,917,168.42 – *RECOMMEND APPROVAL*.
- 5.16 Proposed personnel report – *RECOMMEND APPROVAL*.

6. Discussion and Action Items

- 6.01 Proposed Resolution No. 20-02 – Emergency – Suspension of Policy – DISCUSSION / RECOMMEND APPROVAL.

7. Superintendent's Report

8. Community Comment

9. Board Member Comments

10. Executive Session (if necessary)

11. Adjournment

Shelton School District #309
Personnel Action Requested for
Board Meeting of April 14, 2020

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the “Washington State Sexual Misconduct Disclosure Release” forms and proper certification.

ADMINISTRATIVE

New Hires / Rehires

June Dhamers – Asst. Principal; Shelton High School. Beginning July 1, 2020, this fills the position vacated by Mario Juves.

Mario Juves – Principal; Oakland Bay Jr. High. Beginning July 1, 2020, this fills the position vacated by Eric Barkman.

Rachel Torazzi – Asst. Principal; Evergreen Elementary. Beginning July 1, 2020, this fills the position vacated by Ann Gray as the former Asst. Principal. (Ron Goodale filled the FTE as the temporary Dean of Students.)

Resignations/Retirements

Jennifer Deyette – Principal; Shelton High School. Resignation from principal of Shelton High School effective 6/30/20, per letter dated March 18, 2020.

CERTIFICATED

New Hires / Rehires

Margaret Bartosovsky – Teacher; Shelton High School. Planning period buyout for Ron Goodale classes, 3rd trimester.

Evan Jackson – Teacher (Math); Shelton High School. Beginning date is dependent on the certificate issuance date. This fills the position vacated by Ken Arndt.

Eva James – Teacher; Shelton High School. Planning period buyout for Ron Goodale classes, 3rd trimester.

Ryan Knight – Emergency Substitute Teacher; District. Beginning March 4, 2020, to be used as needed in the District.

Elizabeth Moon – Substitute Teacher; District. Beginning March 4, 2020, to be used as needed in the District.

April Smith – Teacher (Reading); Shelton High School. Moving from Evergreen Elementary to high school, April 1, 2020. This fills the position vacated by Mia Salazar.

Tom Toney – Teacher; Shelton High School. Zero Period Sports/Body Conditioning Class, 3rd^{Dela} trimester.

Chad Youngquist – Teacher; Shelton High School. Zero Period Sports/Body Conditioning Class, 3rd trimester.

Out of Endorsement

Delaney Atkinson – Mt. View Elementary; Out of Endorsement in Elem. Ed. (possesses a Social Studies endorsement only).

Michele Waters – Mt. View Elementary; Out of Endorsement in Elem. Ed. (possesses a science, Middle Level Humanities and health and fitness endorsements only).

Leaves of Absence

Shannon Olivas – Teacher; Bordeaux Elementary. Leave request to begin September 2, 2020, returning approximately April 12, 2021. Per letter dated March 13, 2020.

Jessica Osorio – Teacher; Bordeaux Elementary. Leave request to begin September 2, 2020, through approximately December 13, 2020. Per letter dated March 11, 2020.

Karen Sachs – Teacher (Middle Level); CHOICE High School. Leave request to begin September 2, 2020, for the 2020-21 school year, returning for the 2021-22 school year. Per letter dated March 2, 2020.

Resignations / Retirements

Cherie Longmire – Teacher (Special Education); Oakland Bay Jr. High. Retirement will be effective with the end of the 2019-20 school year, per letter dated March 10, 2020.

Susan Harris – Teacher (Kindergarten); Bordeaux Elementary. Retirement will be effective with the end of the 2019-20 school year, per letter dated March 10, 2020.

Katie Hill – Teacher (5th Grade); Bordeaux Elementary. Resignation will be at the end of the 2019-20 school year, per letter dated March 26, 2020.

Ryan Hutchinson – Counselor; Olympic Middle School. Resignation will be effective June 25, 2020, per letter dated March 13, 2020.

Katie Shrum – Teacher; Oakland Bay Jr. High. Resignation is effective at the end of the 2019-20 school year, per letter dated April 6, 2020 (pending hiring into an anticipated position at SHS).

CLASSIFIED

New Hires / Rehires

Monica Aikins – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

Shantel Bartell – Coach (Asst. Fastpitch); Shelton High School. For the 2019-20 season.

Franklin Dean – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

Brittany Dobson – Coach (Asst. Volleyball); Oakland Bay Jr. High. For the 2019-20 season.

Alicia Glenn – Advisor (Graduation, Jr. Class, Key Club); Shelton High School. Beginning March 2, 2020, for the 2019-20 school year.

Kati Gregory – Volleyball Coach; Olympic Middle School. Beginning February 24, 2020, for the 2019-20 season.

Stephanie Katri – Home Tutor; Special Services. This is a temporary position beginning March 10, 2020, for the 2019-20 school year.

Hannah Leib – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

Aaron Miller – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

Steve Morgan – Coach (Volleyball); Olympic Middle School. Beginning February 24, 2020, for the 2019-20 season.

Johnnie Smith – Substitute Bus Driver; MCTC. Beginning March 11, 2020, to be used as needed in the District.

Kaitlyn Smith – Substitute Clerical; District. Beginning March 4, 2020, to be used as needed in the District.

Sergio Velazquez – Coach (JV Boys Soccer); Shelton High School. Beginning March 9, 2020, for the 2019-20 season.

Supplemental / Extra Curricular Contracts

Trevor Cahoon – Advisor (Fitness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

Justin Poland – Advisor (Leadership); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

Annie Shaw – Advisor (Random Acts of Kindness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

Wendy Smith – Advisor (Random Acts of Kindness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

Kyle Dunn – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

Tre Fisher – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

Danny Pratt – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

Leaves of Absence

Scot Hovatter – Para Educator; Oakland Bay Jr. High. Leave request to begin March 6, 2020, through approximately May 1, 2020, to fill a long-term substitute teacher position.

Jordan Nylander – Para Educator; Shelton High School. Leave request to begin approximately May 1, 2020, for the remainder of the school year, returning for the 2020-21 school year, per letter dated March 11, 2020.

Resignations / Retirements

Michael Fox – Coach (Head Volleyball); Shelton High School. Resignation was effective November 30, 2020, per letter received March 11, 2020.

Sara Jenkins – Coach (Dance Team); Shelton High School. Resignation will be effective June 19, 2020, per letter dated March 4, 2020.

Nicole LaRue – Para Educator; Early Learning Center. Resignation was effective February 19, 2020, per letter received March 9, 2020.

Jason Winans – Baseball Coach (Head); Shelton High School. Resignation is effective immediately, per letter received April 8, 2020.

**Shelton School District No. 309
Shelton, Washington**

BOARD RESOLUTION No. 20-02

Resolution – Emergency – Suspension of Policy

WHEREAS, Chapter 28A.320 RCW authorizes local school boards to govern their respective districts, including adopting, revising, and suspending local board policies;

WHEREAS the Board adopted Policy 3432 – Emergencies on September 25, 2018, which acknowledges school closure in response to a pandemic/epidemic and designates the District Superintendent or a designee to act as a liaison for the school district to ensure the health and safety of students, staff, and the community;

WHEREAS, on February 29, 2020, the Washington Governor Jay Inslee declared a state of emergency in all counties of our state under Chapters 38.08, 38.52 and 43.06 RCW, and directed implementation of the plans and procedures of the state’s Comprehensive Emergency Management Plan in response to the novel coronavirus (COVID-19);

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic;

WHEREAS, on March 13, 2020, the U.S. President declared a national state of emergency and Governor Inslee ordered closure of all public and private K-12 schools in Washington State until April 24, 2020 or until any date specified in a subsequent order of school closure to contain the spread of COVID-19; and

WHEREAS, the Office of Superintendent of Public Instruction (OSPI), which has authority to waive instructional hours and school days, to interpret graduation requirements, and to oversee the allocation of resources for nutrition, transportation, and other crucial aspects of public education is providing written guidance to Washington school districts on issues related to COVID -19, including but not limited to student attendance, distance/online learning, high school credit, meal distribution, and other issues;

NOW, THEREFORE BE IT RESOLVED, that the Shelton School District hereby suspends provisions of its board policies and/or whole policies, as identified by the District Superintendent or designee, if such suspension is necessary to implement written guidance from OSPI relating to containing COVID-19 for the duration identified in the Governor’s order of March 13, 2020 and a subsequent order of school closure, if any.

BE IT FURTHER RESOLVED that the District Superintendent will consult with the Board as feasible and appropriate and timely report to the Board regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by OSPI.

BE IT FURTHER RESOLVED that the District Superintendent is authorized to close any school facility without further action by the Board of Directors. Such closure shall continue during the emergency created by the COVID-19 pandemic until such time as the Superintendent, in consultation with appropriate health and government authorities, deems it in the best interests of the District and its students to open schools.

BE IT FURTHER RESOLVED that the District Superintendent is authorized, based upon the needs of the District and the guidance from health and government agencies disseminated by OSPI, to direct staff assignments during District closures, including but not limited to essential employees who must report to work, employees who may be reassigned, and employees whose services are not needed.

BE IT FURTHER RESOLVED that access to public school grounds and public school buildings of the District may be limited as directed by the Superintendent during District closures.

BE IT FURTHER RESOLVED that in light of this district-wide emergency closure, the Board declares an emergency in which advertising for bids and competitive bid procedures may result in material injury or damage to the public interest of the district. The Superintendent is granted the authority to waive the requirements of RCW 28A.335.190 requiring advertising for bids and competitive bid procedures for purchases which may be necessary due to the emergency. The Superintendent will document the reasons prompt remedial action is necessary to prevent physical injury to persons or to property of the school district.

BE IT FURTHER RESOLVED that the District Superintendent will consult with the Board as feasible and appropriate and timely report to the Board regarding the emergency closure and efforts to implement written guidance from health and government agencies as disseminated by OSPI.

BE IT FURTHER RESOLVED that in the interest of public health, the board may encourage the public to attend its open public meetings in a manner consistent with the Open Public Meetings Act or any proclamations amending the OPMA during this COVID-19 emergency via live streaming on television and/or the internet and to limit public comment to written comments. The board reserves the right to adjust board meeting dates, times, and locations during the district-wide emergency closure in a manner consistent with the Open Public Meetings Act, and notes that any or all board members may attend board meetings electronically.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument.

Adopted and approved this 14th day of April 2020.

By: _____
Board President or Designee

Attest: _____
Superintendent