



Mt. View Elementary

Title 1/LAP Parent Engagement Plan

Mt. View Elementary

Parent and Family Engagement Policy/Plan and Procedures

Mt. View Elementary is committed to the goal of providing quality education for every child in this school. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Mt. View Elementary and their families work together to promote high achievement by our children. Neither families nor Mt. View Elementary can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children, as well as for the school, is critical to children's success at every step along the way.

Mt. View Elementary recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Mt. View Elementary intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Mt. View Elementary will jointly develop/revise with parents the school Parent and Family Engagement Policy/Procedures plan and distribute it to parents of participating children. The plan will also be made available to the local community.

Parent Advisory Committee development currently underway. PAC in place by November of each year. PAC will be surveyed to determine availability and needs for childcare. Meetings and resources will be scheduled based on these needs. The first meeting will be scheduled in November of each year to review and revise this plan.

- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

First meeting to be scheduled in November of each year to review and revise this plan.

All parents are notified of school participation at fall parent/teacher conferences.

C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to Parent and Family Engagement.

PAC will be surveyed to determine availability and needs for childcare. Meetings and resources will be scheduled based on these needs.

*****Based on Parent Survey from Spring 2020 family event, afterschool meetings are best for most parents.***

PAC Suggestion: Family Liaison to provide translation services as needed. Title I staff will work with local transportation authority to arrange transportation to the extent practicable.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.

PAC Suggestion: A portion of the plan should be presented and reviewed at each PTSO meeting every other month starting January of each year.

D. Provide parents of participating children—

1. Timely information about programs under this part.
 2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children
 4. Timely responses to any suggestions as soon as practically possible.
- ***Open House the night before school starts to enable working parents to escort their child to their new grade and meet the teacher. Barbeque for***

families and district and community resources such as transportation, school lunch program, parks and recreation, scouting, etc.

- *Provide parents the opportunity to sign up for parent teacher conferences at a time that works for them rather than assigning them a time. Afternoon and evening times available and rescheduling done to accommodate parents. Some teachers also conference before school or on the phone if that is what the parent needs.*
- *Parent surveys at both fall and spring conferences to get information regarding the thoroughness of conferences and how parents are feeling about their child's experience.*
- *Students receiving Title/LAP services receive an invitation to an event during fall conferences for more information about the Title 1/LAP programs- shared by the Title/LAP team.*
- *PAC Suggestion: Students receiving Title/LAP services receive an invitation to an event held during spring conferences to learn strategies for working with students at home.*
- *Information regarding the reading intervention program, curriculum and focus skills provided at fall and spring conferences.*
- *School Climate Survey available for all 3rd grade parents to determine climate issues.*
- *All certificated Title 1/LAP staff email addresses available to parents enabling constant communication regarding all aspects of their child's school experience.*
- *Parent teacher conferences held in the fall and spring.*
- *Comprehensive report cards are sent at the end of each trimester.*
- *Some students utilize daily goal sheets to give information to parents regarding student progress and behavior.*

E. If program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

Parents will be surveyed during the spring conference event.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, Mt. View Elementary shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress. (What info would you like to see?)

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- ***School-Parent Compact is reviewed at fall conferences.***
- ***Compact will be reviewed with PAC.***
- ***All certificated staff email addresses are posted on the school website and given out at fall conferences.***
- ***Parent email addresses are collected by teachers at the beginning of each year to enable timely communication.***
- ***Comprehensive report cards are sent at the end of each trimester.***
- ***Parent-Teacher Conferences held each fall and spring and other times as needed or requested.***
- ***Some students utilize daily goal sheets to give information to parents regarding student progress.***
- ***Volunteers are always welcome and utilized as much as they are available.***

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the Mt. View Elementary, parents, and the community to improve student academic achievement:

1. Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
 - ***SBAC results are mailed to parents in mid-September.***
 - ***SBAC results are reviewed with parents at fall conferences and questions answered as needed.***
 - ***Student Learning Plans are developed with parents during spring conferences for 3rd grade students who are considered likely to score level 1 on the SBAC for reading.***
2. Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).
 - ***The focus of the spring event will be on increasing family dialogue and sharing ways to work with children at home toward literacy competencies.***
3. Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
 - ***Family-Friendly techniques are shared with staff at beginning of the year and throughout at staff meetings.***
4. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
 - ***Kindergarten teachers work closely with Head Start, local day care providers, and community and district preschools to create a smooth transition to school.***

Materials are available to parents in school foyer.

5. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

All school created materials are created in both English and Spanish languages.

- ***Main events are on district-wide calendar for the year.***
- ***Classroom Newsletters sent home monthly with events listed and described.***
- ***Flyers sent home before individual events.***
- ***Events are listed on school website and social media sites.***
- ***Reader board in front of school updated regularly with upcoming events.***

The following are allowable activities:

6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
7. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
8. May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
9. May train parents to enhance the involvement of other parents.
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
 - ***Parent-Teacher conferences are often held before and/or after school according to the parent's schedule.***
 - ***IEP/SpEd meetings and student re-entry meetings are also held for the convenience of parents.***
11. May adopt and implement model approaches to improving Parent and Family Engagement.
12. May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
13. May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, Shelton School District and Mt. View Elementary, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

- ***Written communication is provided in the parent's native language, to the extent practicable.***
- ***Interpreters will be made available at all parent events, to the extent practicable.***

PART IV-ADOPTION – This Mt. View Elementary Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/revised by Mt. View Elementary on 9/20/22 and will be in effect for the 22-23 school year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/4/22.

Signature of Title I Authorized Representative

Date

Name and Signature of Parents, Students, and Staff Involved in the PFE Policy Process:

Name	Signature
Shannon Johnson	Via Zoom
Brittany Cooper	Via Zoom
Jeri DeMiero	Via Zoom
Laurie Mackintosh	Via Zoom
Jackie Rhodes	Via Zoom