

Olympic Middle School
Parent/Family Engagement Plan 2022-2023

Olympic Middle School

Parent and Family Engagement Policy/Plan and Procedures

Olympic Middle School is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Olympic Middle School and home work together to promote high achievement by our children. Neither home nor Olympic Middle School can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Olympic Middle School recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Olympic Middle School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Olympic Middle School will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.

- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, school wide under Section 1114, and the process of the school review and improvement under Section 1116.
- E. Provide parents of participating children—
 - 1. Timely information about programs under this part.
 - 2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
 - 3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- F. If program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.

OMS Plan – Part I:

OMS will hold an annual meeting to develop/review the Parent Engagement Plan. The meeting will be held in conjunction with the PTSO. A repeat of the meeting will be held shortly after at a different time of day via Zoom for families who could not attend the in-person meeting, or have child care and transportation concerns. Interpreters will be provided for the meetings. Since OMS is a School-wide Title school, all families will be invited to attend.

Communication with families about student progress and program information will occur during parent teacher conferences held in fall and spring, which includes Title I teachers. Parents will be provided the opportunity to sign up for a parent teacher conference at a time that is convenient for them. Afternoon and evening times are available, and rescheduling will be done to accommodate parents. Parents

can choose to have their conference in-person, via Zoom, or via phone to increase participation and convenience. Interpreters in Spanish, Mam and Q'anjob'al will be available for families.

Comprehensive standards-based report cards are mailed home at the end of each trimester to communicate student progress to their parents. MAP test scores are shared at parent conferences to show how students are progressing compared to their peers.

Parents will be given a chance to share concerns with the program at the meetings and conferences. Any concerns will be shared on the year-end report.

Any change in program will be communicated to parents through e-mail and letters home.

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, Olympic Middle School shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

-Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.

-Provide frequent reports to parents on their child's progress.

-Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

OMS Plan – Part II – Share Responsibility for High Student Academic Achievement

A school-parent compact will be shared with parents at fall conferences. The compact will be reviewed at a meeting of the PAC once annually to gather feedback. The feedback will be shared with the district.

Scheduled communication home includes comprehensive standards-based report cards mailed home at the end of each trimester, and parent-teacher conferences held each fall and spring.

Aside from regularly scheduled communication opportunities, teachers are encouraged to reach out to parents when students are struggling academically. A school interpreter is available to assist in reaching out to parents whose first language is not English. A Student Support Team process at the school brings students with high academic needs to a team who partner with parents to provide the support students need. Some students utilize daily goal sheets to give information to parents regarding student progress.

Parents are encouraged to reach out to teachers, and all staff email addresses will be posted on the school website and given out at conferences.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the Olympic Middle School, parents, and the community to improve student academic achievement:

1. Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
2. Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

3. Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
4. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
5. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

The following are allowable activities:

6. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
7. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training.
8. May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
9. May train parents to enhance the involvement of other parents.
10. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
11. May adopt and implement model approaches to improving Parent and Family Engagement.
12. May establish a district parent advisory council to provide advice on all matters related to Parent and Family Engagement in programs supported under this section.
13. May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

OMS Plan – Part II – Building Capacity for Parents and Staff:

OMS will hold at least one parent event to provide parents with information on current literacy program and strategies for improving students' reading. The event will be reviewed with the PAC for feedback and suggestions for improvements. Since OMS is a school-wide Title school, all families will be invited and all staff will be encouraged to attend. Interpreters will be available at the event for available for families whose primary language is not English.

Strategies and resources for communicating with parents will be provided to staff through weekly bulletins and staff meetings. This will include how to access interpreters when needed for communication with families whose primary language is not English.

OMS will reach out to appropriate local agencies that serve middle school age students to partner at family events. Groups could include the Shelton Timberland Library, Sound Learning, or the YMCA.

Communication for events will be sent out in weekly robo-calls and e-mail messages from the principal. These messages are translated into Spanish. Any district-wide events will be on the district-wide calendar.

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, Shelton School District and Olympic Middle School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

PART IV-ADOPTION – This Olympic Middle School Parent and Family Engagement Policy/Procedures have been developed/ revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were developed/ revised by Olympic Middle School [redacted] and will be in effect for the period of one year. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community.

Signature of Title I Authorized Representative

Date

Name and Signature of Parents, Students, and Staff Involved in the PFE Policy Process:

Name	Signature