



**Shelton School District**  
INSPIRE | CHALLENGE | EMPOWER

## ***BOARD POLICY***

Policy No. 1210  
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### **BOARD OF DIRECTORS**

#### **Annual Organizational Meetings**

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board will elect from among its members a chair/president and a vice-chair/president to serve one-year terms. A newly appointed board member will not be eligible to serve as an officer unless a majority of the board has been newly appointed.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the chair/president and the vice-chair/president, the board will elect a president pro tempore who will perform the functions of the chair/president during the absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent will appoint a recording secretary of the board.

In even-numbered years in June, a WSSDA legislative representative will be elected to serve a two-year term.

The normal order of business will be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected board members by the chair/president.
- B. Call for nominations for chair/president to serve during the ensuing year.
- C. Election of a chair/president (roll call vote).
- D. Assumption of office by the new chair/president.
- E. Call for nominations for vice-chair/president to serve during the ensuing year; and
- F. Election of a vice-chair/president (roll call vote).

Policies will continue from year to year and board to board until and unless the board changes them.

Approved: December 8, 1992  
Revised: July 22, 2014

Legal Reference:

RCW 28A.330.010	Board president, vice-president or president pro tempore—Secretary
RCW 28A.330.020	Certain board elections, manner and vote required—Selection of personnel, manner
RCW 28A.330.050	Duties of superintendent as secretary of the board
RCW 28A.400.030	Superintendent's duties
RCW 29A.20.040	Local elected officials, commencement of term of office - Purpose