



Shelton School District
INSPIRE | CHALLENGE | EMPOWER

ADMINISTRATIVE PROCEDURES

No. 1820P
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PROCEDURES

BOARD OF DIRECTORS

Board Self-Assessment

Each individual board member will annually review the WSSDA *Individual School Director Standards* as a basis for assessing his/her own conduct as an elected representative of the board of directors. Collectively, the board will assess its performance in terms of its five major functions:

- A. Communication of and commitment to high expectations for student learning - The board will demonstrate its responsibility for providing a community vision of its schools by:
 1. Working with the community to determine the district's educational program and what students need to know and be able to do;
 2. Formulating educational goals based on community expectations and the needs of students;
 3. Encouraging leadership, instruction and assessment, and curriculum development activities directed toward goals; and
 4. Annually reviewing the district's progress and direction against its vision.
- B. Responsible School District Governance – The board will demonstrate its responsibilities for establishing an organizational structure by:
 1. Enacting policies that provide a definite course of action;
 2. Monitoring the implementation of policies;
 3. Reviewing proposed labor agreements, staffing recommendations and staff evaluations;
 4. Formulating budgets; and
 5. Working to ensure a healthy learning and working environment that supports continuous improvement.

C. Creating conditions district-wide for student and staff success – The board will demonstrate accountability by:

1. Employing and supporting quality teachers, administrators and other staff;
2. Adopting and monitoring an annual budget that allocates resources based on the district's vision, goals and priorities;
3. Providing for learning essentials including rigorous curriculum, technology and high quality facilities;
4. Providing for the safety and security all students and staff;
5. Reviewing building and grounds maintenance and needs;
6. Reviewing transportation services and other support services; and
7. Initiating and reviewing internal and external audits.

D. Engagement of the Community in Education - The board will advocate for education and on behalf of students and their schools by:

1. Keeping the community informed about its schools;
2. Participating in school and community activities; and
3. Encouraging citizen involvement in the schools.

E. Holding the district accountable for student learning - The board will oversee the district and superintendent's performance by:

1. Annually reviewing district and school improvement plans;
2. Developing written expectations for the superintendent and communicating those to the community; and
3. Basing decisions about the superintendent's contract on the objective evaluation of the superintendent's achievement of performance expectations.